

Talent Member Registration Steps

3 steps to complete membership registration

- Step 1 Fill in account information
- Step 2 Complete your resume
- Step 3 Wait for membership approval letter

1. Register as a talent member



Key in

Register Talent Enterprise

(* Required)

Personal Info

* Where did you learn about Contact TAIWAN?

* Account
(Must have 4-16 characters containing both letters and numbers)

* Highest Education
Country :
School Name :

Save

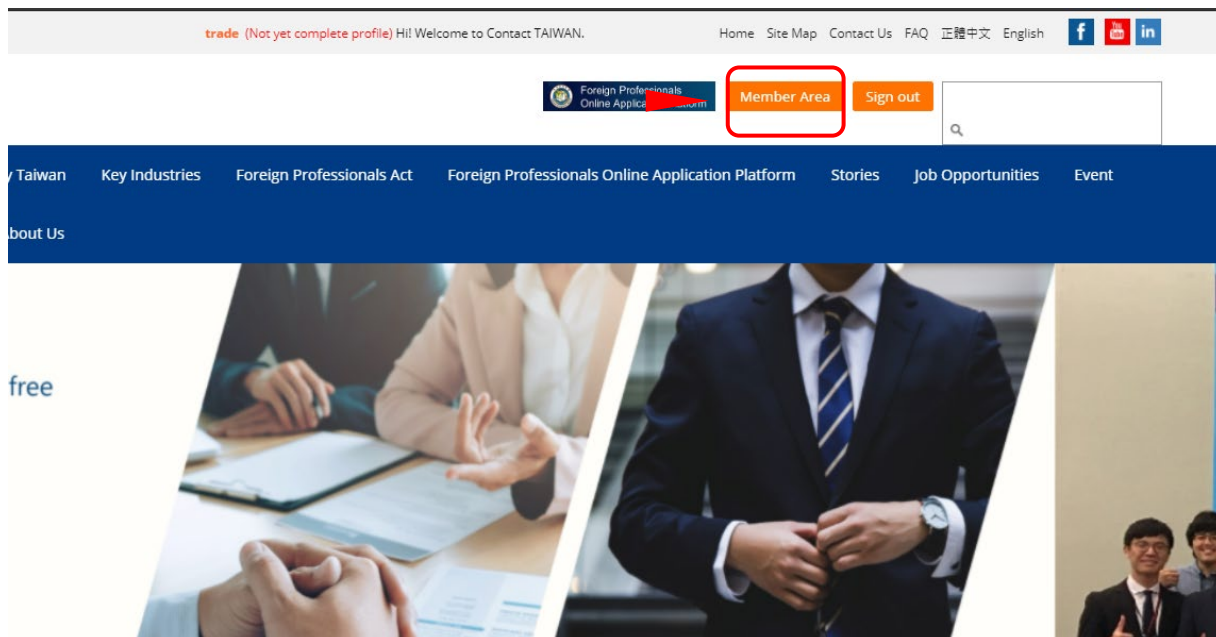
Finish the first-stage registration

www.contacttaiwan.tw 顯示

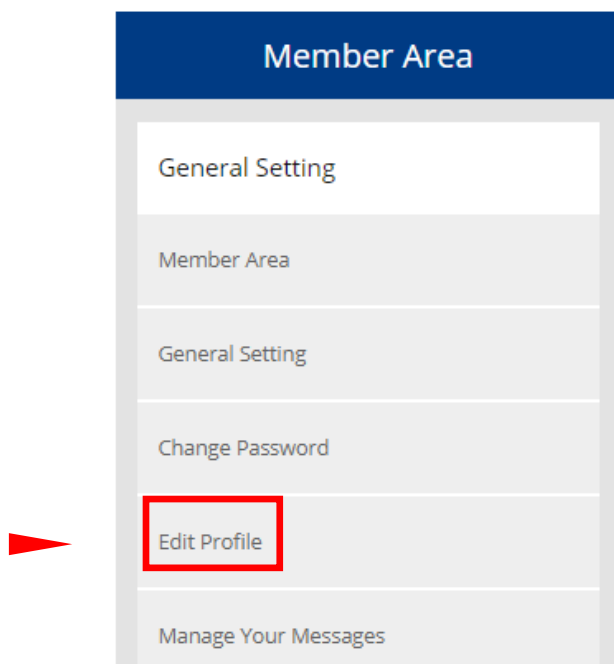
Congratulations on completing the first stage of information filling.
You can already use the basic services of the website.
Or fill in the detailed information and use further website services after the review is completed.

※ You can browse the website now, but if you want to send CV, please complete the second-stage registration.

2. Go to Member Area to complete the second-stage registration



Member Area -> Edit Profile




Complete your education background & working experience

① Upload your own CV file

(* Required)

Managing CV

[* : The limitation of attachment is up to 5 attached files] Add attachment 

File Name	File Description	File display	Delete
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② Key in your CV (* Required)


Personal Info	Education	Language
Work Experience	Professional Specialty	Your Ideal Job

③ Submit


System Message

Get mail for matching result! Yes No
Provide free demand-supply matching services for overseas hi-tech talent and you can look over related inform. in 'Matching Result' of member area.

Get mail for New Events Yes No
Obtains this website latest news immediately.

Submit 

3. Wait for approval letter

 2017/2/21 (週二) 上午 11:45
Contact TAIWAN <contacttaiwan@taitra.org.tw>
[Contact TAIWAN] Membership Registration Notice

收件者 TAITRA

Dear TAITRA :

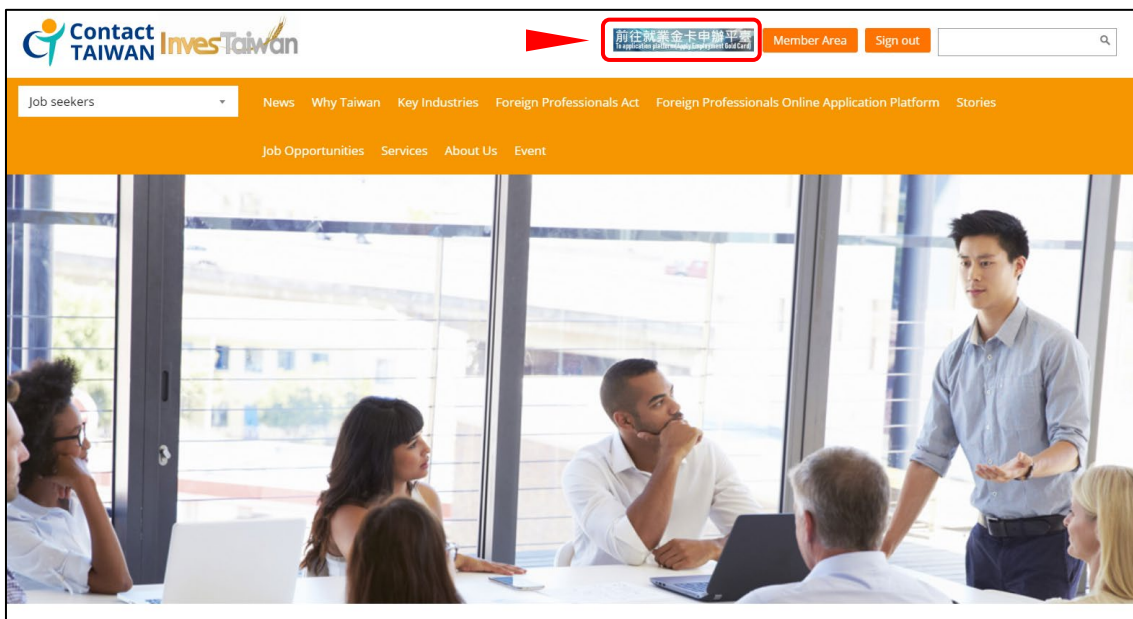
Your membership application has been approved.
We would like to thank you for using our services. We welcome you to visit Contact TAIWAN website to experience comprehensive guidance for working, living and investing in Taiwan.

This is an automatically generated email. Please do not reply to this message.

※ After receiving the approval letter, then you can sign in anytime to edit your profile & send CV to the companies.

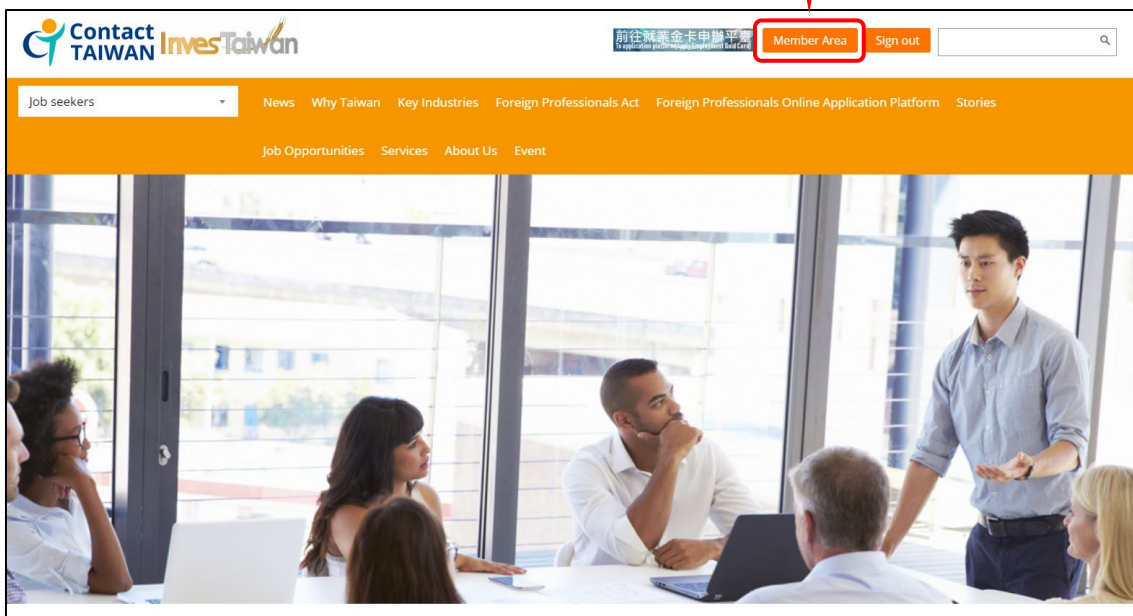
Member Area Functions introduction

Foreign Professionals Online Application Platform

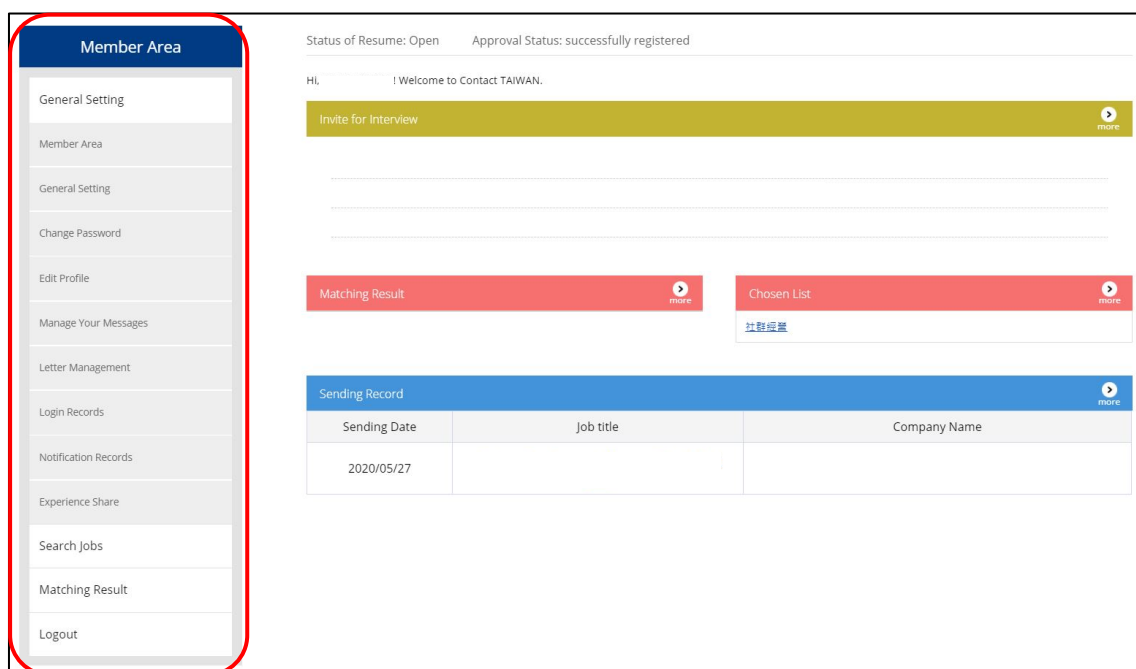


This platform provides applications for an Employment Gold Card, Employment PASS Card and Entrepreneur Visa, and also integrates all the permits in one convenient location that you may need to work in Taiwan, including a work permit (which you do not have to apply for if you have an Employment Gold Card, Employment PASS Card or Entrepreneur Visa), resident visa, alien resident certificate, and re-entry permit, saving you valuable time in tracking them down in various government agencies.

Member Area



Main Functions



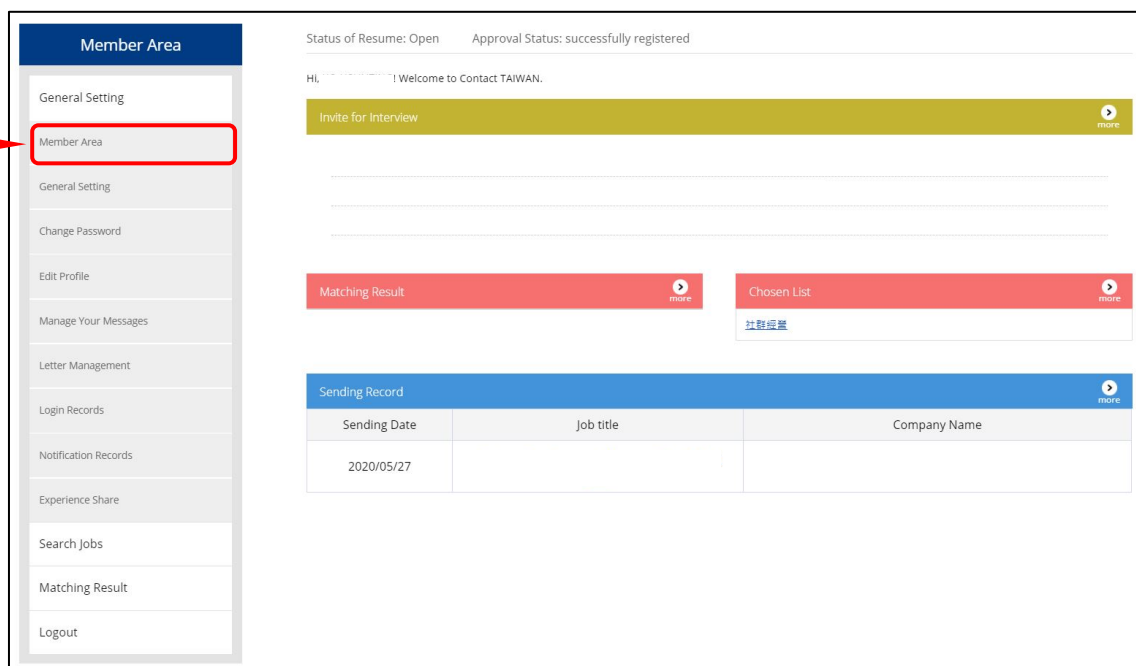
The screenshot shows the 'Member Area' dashboard. The left sidebar is highlighted with a red box and a red arrow. The main content area displays the following sections:

- Status of Resume: Open | Approval Status: successfully registered
- Hi, [Name]! Welcome to Contact TAIWAN.
- Invite for Interview (with a 'more' button)
- Matching Result (with a 'more' button)
- Chosen List (with a 'more' button and a link '狀態更新')
- Sending Record (with a 'more' button)

Sending Date	Job title	Company Name
2020/05/27		

You can always find the main functions on the left, including:
General Setting / Search Jobs / Matching Result

General Setting – Member Area



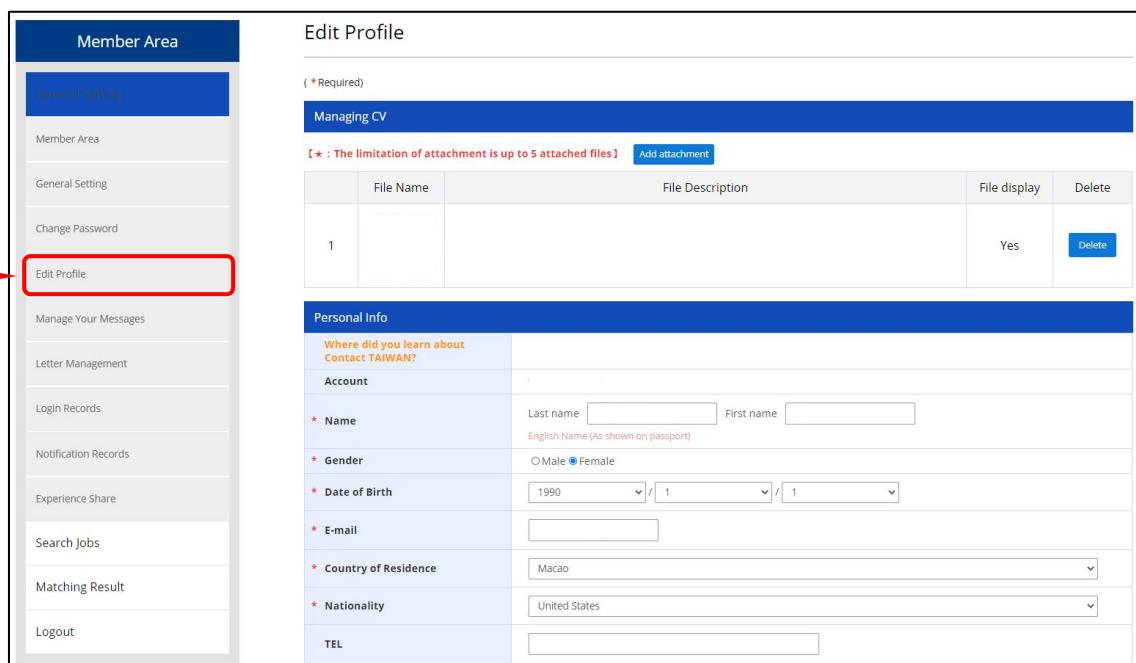
The screenshot shows the 'Member Area' dashboard. The 'Member Area' option in the left sidebar is highlighted with a red box and a red arrow. The main content area displays the following sections:

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- Sending Record (with a 'more' button)

Sending Date	Job title	Company Name
2020/05/27		

You can find the overview in Member Area, including Invite for interview, Matching Result, Chosen List and Sending Record.

General Setting – Edit Profile



Member Area

- Member Area
- General Setting
- Change Password
- Edit Profile**
- Manage Your Messages
- Letter Management
- Login Records
- Notification Records
- Experience Share
- Search Jobs
- Matching Result
- Logout

Edit Profile

(* Required)

Managing CV

[* : The limitation of attachment is up to 5 attached files] [Add attachment](#)

	File Name	File Description	File display	Delete
1			Yes	Delete

Personal Info

Where did you learn about Contact TAIWAN?

Account

* Name: Last name First name
English Name (As shown on passport)

* Gender: Male Female

* Date of Birth: / /

* E-mail:

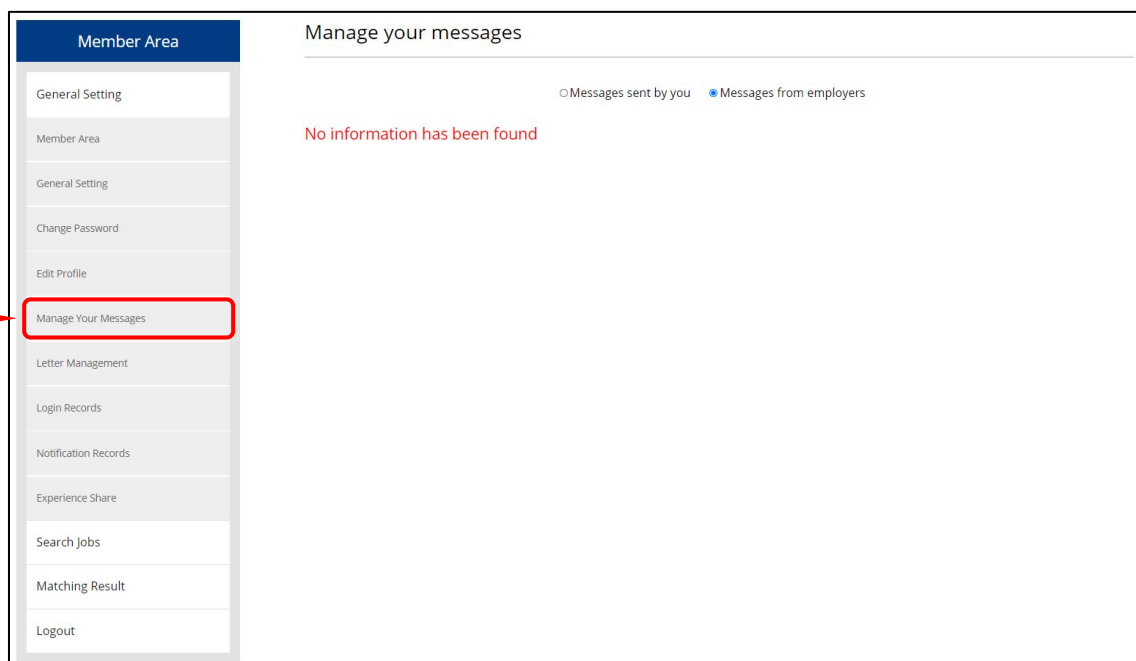
* Country of Residence:

* Nationality:

TEL:

You can manage your resume and upload attachments here. You can upload files such as cover letter, recommendation letter, skill certificate, Your own version resume, anything can represent you as an interviewee to stand out.

General Setting – Manage Your Messages



Member Area

- General Setting
- Member Area
- General Setting
- Change Password
- Edit Profile
- Manage Your Messages**
- Letter Management
- Login Records
- Notification Records
- Experience Share
- Search Jobs
- Matching Result
- Logout

Manage your messages

Messages sent by you Messages from employers

No information has been found

You can manage the messages between you and the employers. (You can send the messages to the employers on their job pages.)

General Setting – Letter Management

Member Area

- General Setting
- Member Area
- General Setting
- Change Password
- Edit Profile
- Manage Your Messages
- Letter Management
- Login Records
- Notification Records
- Experience Share
- Search Jobs
- Matching Result
- Logout

Letter Management

Read	Status	Subject	Date Sent
1	✓	Dear automatically sent daily 檢視 below is a job list of job openings (offered by enterprise members) for the talent will be	2020-05-14 00:10
2	✓	Dear automatically sent daily 檢視 below is a job list of job openings (offered by enterprise members) for the talent will be	2020-05-13 00:12
3	✓	Dear automatically sent daily 檢視 below is a job list of job openings (offered by enterprise members) for the talent will be	2020-05-12 00:11
4	✓	Change Contact TAIWAN password notice !! 檢視	2020-05-05 10:00
5	✓	Dear automatically sent daily 檢視 below is a job list of job openings (offered by enterprise members) for the talent will be	2020-04-30 00:10
6	✓	Dear automatically sent daily 檢視 below is a job list of job openings (offered by enterprise members) for the talent will be	2020-04-29 00:11
7	✓	Dear automatically sent daily 檢視 below is a job list of job openings (offered by enterprise members) for the talent will be	2020-04-28 00:11
8	✓	Dear automatically sent daily 檢視 below is a job list of job openings (offered by enterprise members) for the talent will be	2020-04-27 00:11
9	✓	Dear automatically sent daily 檢視 below is a job list of job openings (offered by enterprise members) for the talent will be	2020-04-26 00:11
10	✓	Change Contact TAIWAN password notice !! 檢視	2019-12-02 10:00

You can always find the system automatically generated email here. (You'll also receive these kind of email by your registered email.)

General Setting – Experience Share

Member Area

- General Setting
- Member Area
- General Setting
- Change Password
- Edit Profile
- Manage Your Messages
- Letter Management
- Login Records
- Notification Records
- Experience Share
- Search Jobs

Status of Resume: Open Approval Status: successfully registered

Welcome to Contact TAIWAN.

Invite for Interview
➤ more

Matching Result
➤ more

Chosen List
➤ more

Sending Record
➤ more

Sending Date	Job title	Company Name

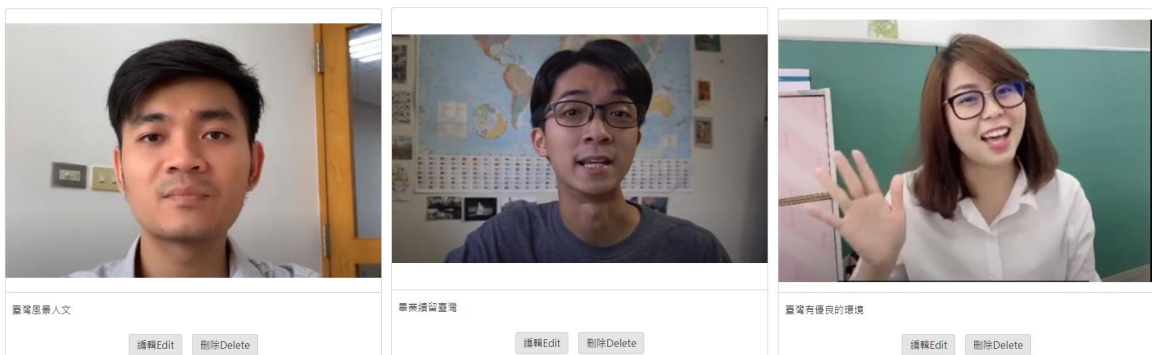
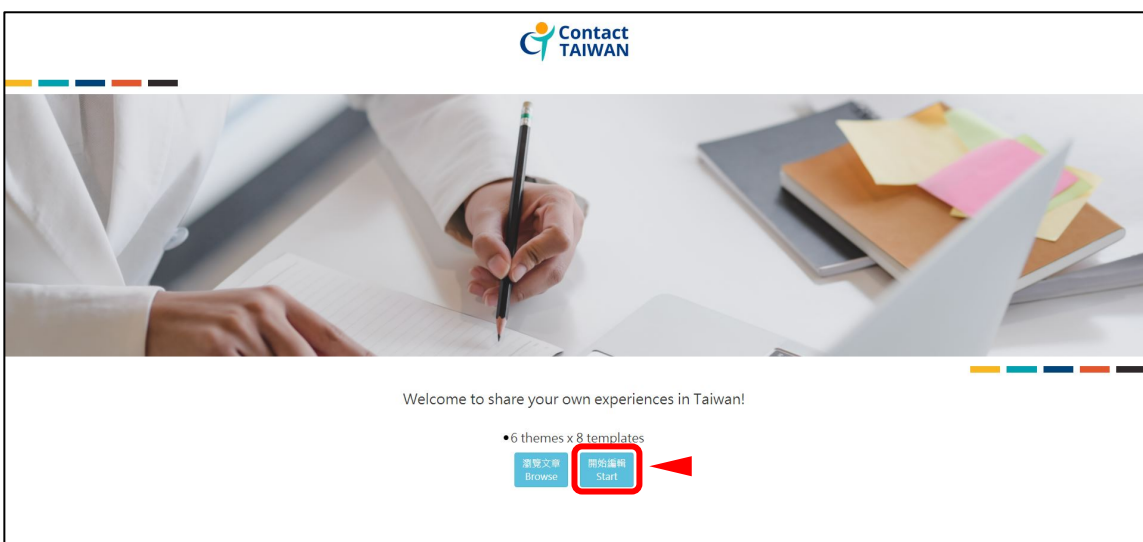
Experience Share gathers information on studying, working, living and traveling in Taiwan. This page helps more interested talents learn more about Taiwan through personal testimonies shared by other talent members.

General Setting – Experience Share



There are 8 templates and 5 themes for the global talents to select, including: Studying in Taiwan, Working in Taiwan, Living in Taiwan, Traveling in Taiwan and Foods to try. Choose one theme and one template to start your sharing. You can always preview your article.

General Setting – Experience Share



Start your sharing, and browse for experiences others have shared.

Search Jobs – Job News

Member Area

- General Setting
- Search Jobs
- Job NEWS
- Search Jobs setup
- Search Jobs
- Matching Result
- Logout

Job NEWS

Per page: 10 , Total:282 ,Current Page: 1

	Job Title/Number of people	Company Name	Date of Posting	Effective Date
1	Others(2)	Dotmore	2020/5/27	2020/11/27
2	Others(5)	Dotmore	2020/5/27	2020/11/27
3	Others(2)	Dotmore	2020/5/27	2020/11/27
4	Others(2)	Dotmore	2020/5/27	2020/11/27
5	Others(2)	Dotmore	2020/5/27	2020/11/27
6	Others(1)	Dotmore	2020/5/27	2020/11/27
7	Others(2)	Dotmore	2020/5/27	2020/11/27
8	Domestic Sales Representative(5)	Topco Technologies Corp.	2020/5/22	2020/11/22
9	Domestic Sales Representative(5)	Topco Technologies Corp.	2020/5/22	2020/11/22
10	Finance Specialist(5)	Taishin International Bank	2020/5/21	2020/12/31

1 Next page

You can find the latest job offer here.

Search Jobs – Search Jobs setup

Member Area

- General Setting
- Search Jobs
- Job NEWS
- Search Jobs setup
- Search Jobs
- Matching Result
- Logout

Search Jobs setup

Explanation of job search settings

- Pre-set your search parameters (to facilitate rapid searching).
- The latest information will be provided according to the settings you choose.
- There are three different settings to choose from.

[Make new settings](#)

[Setup Profile 1] [Review Job Openings](#) [Update Setup](#) [Delete](#)

Keyword		Category	
Sub Category	Others	Industries	
Preferred Locations		Degree	
Experience	4	Expected Salary	Less than US\$1,300(US\$:NT\$≈1:30)

You can set up your search parameters to facilitate rapid searching. And the latest information will be provided according to the settings you choose.

Search Jobs – Search Jobs

Member Area

- General Setting
- Search Jobs
- Job NEWS
- Search Jobs setup
- Search Jobs
- Matching Result
- Logout

Search Jobs

(* Required)

Search Jobs

Keyword

Company
 Job Title
 Job Content
 Product
 ALL

Job Category

Preferred Industries

Preferred Locations

Education

Work Experience

Pay Offer

Language

Address

Search Jobs – Search Jobs

Job Contact Info

Contact Person					
Contact E-mail					

Language

Language	Listening	Speaking	Reading	Writing	Annotations
English	good	good	good	good	

Others

Others	※ 工作性質：全職 ※ 管理責任：不需負擔管理責任 ※ 出差外派：無需出差外派 ※ 上班時段：日班 ※ 休假制度：週休二日 ※ 可上班日：不限 ※ 接受身份：上班族 ※ 上班地點：台北市松山區 ※ 其他條件：無
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Your message record relating to this job vacancy is as follows

Print
Save as Word
Add to selection list
Send Message
Send CV

Back

You can find more options down the job offer page, including send your CV, send message and add to selection list. (You can find the list in the “Matching Result -> Review Chosen List”.)

Matching Result – Records of Resume Submission

Member Area

- General Setting
- Search Jobs
- Matching Result
- Matching Result
- Review Chosen List
- Records of Resume Submission
- Interview Notice
- Logout

Send resume recording

Per page: 10, Total: 1, Current Page: 1

Order: Company Name | Descending Order Search

1. Ecloudvalley

Nature of the work	Website	Effective Date	2020/05/25
Job Category	Overseas Sales Manager 1	Job Title	Business Development Manager (South East Asia)
Education		Work Experience	1Year
Status	Expired	Salary	More than US\$1,300, negotiable depending on experience and ability(US\$<NT\$≈1:30)
Submission Records	(1):2019-11-27 13:31:23 (2):2019-11-27 13:52:17	Job Location	• Philippines

Send mail
Delete

You can find your resume sending record here. You can send your resume again.

Matching Result – Interview Notice

Member Area

- General Setting
- Search Jobs
- Matching Result
- Matching Result
- Review Chosen List
- Records of Resume Submission
- Interview Notice
- Logout

Interview Notice

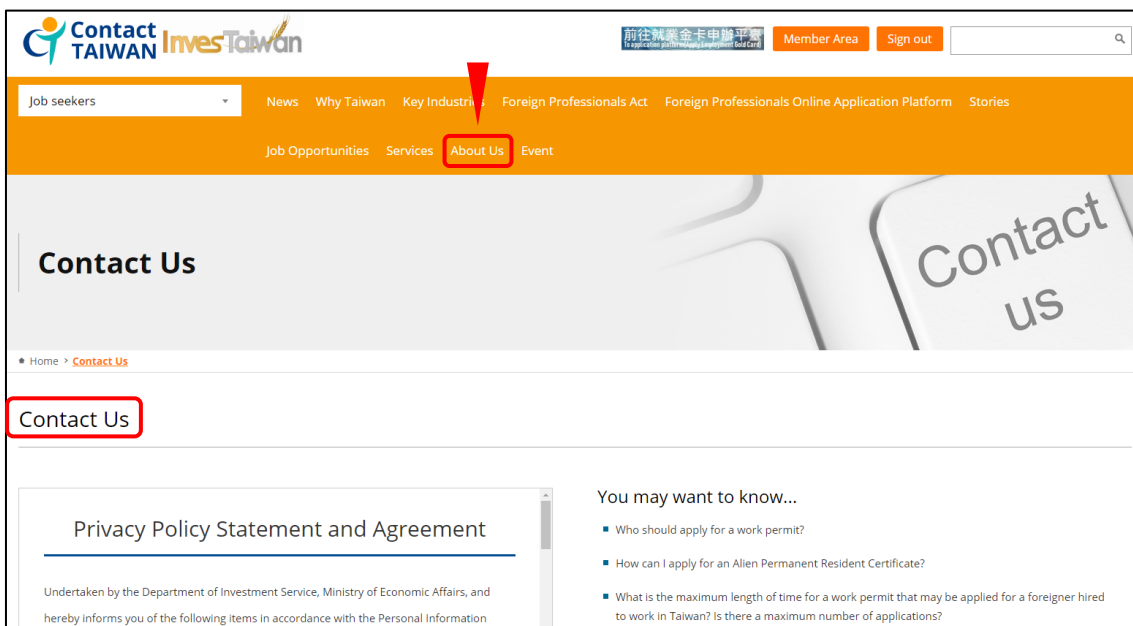
Per page: 10, Total: 5, Current Page: 1

Order: Company Name | Descending Order Search

	Company Name	Message	Records	Notification Date	Delete
1	Taiwan External Trade Development Council(TAITRA) This position has been removed by the employer		Website:0 Job fair:0	2019-03-12	Delete
2	Taiwan External Trade Development Council(TAITRA) This position has been removed by the employer	請報名參加3/15聯合會	Website:0 Job fair:0	2019-03-12	Delete
3	Taiwan External Trade Development Council(TAITRA) This position has been removed by the employer	HIHI	Website:0 Job fair:0	2019-03-12	Delete
4	Taiwan External Trade Development Council(TAITRA) This position has been removed by the employer	hihi	Website:0 Job fair:0	2019-03-12	Delete
5	Taiwan External Trade Development Council(TAITRA) This position has been removed by the employer	hi	Website:0 Job fair:0	2019-03-12	Delete

You can find the message/interview request from employers here.

About us – Contact us



You can always contact us if you have any questions. You can find this page in the “About us” index.

Follow us on social media



Web



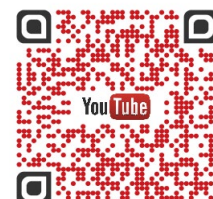
LinkedIn



Facebook



Instagram



YouTube



We wish you all the best in finding an ideal job in Taiwan.